

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
15 August 2019
BOARD MEETING**

Presiding: Maureen M. Wilson, Vice-Chair

Time: 12:30 p.m.

Place: 2215 North 2200 West, Salt Lake City, Utah 84116

Trustees Present: Maureen M. Wilson, Vice-Chair
Carlton Christensen
La Vone Liddle
Neil Vickers, Ph.D.

Trustees Absent: Dr. Dagmar Vitek, Chair 2019

Others Present: Ary Faraji, Ph.D., Executive Director
Aleta Fairbanks, CPA, CFO
Gregory White, Ph.D., Assistant Director

1. Roll Call:

Trustee Wilson called the meeting to order at 12:31 p.m. It was confirmed that the voice recorder was turned on, and no conflicts of interest were declared.

2. Public Comment:

There were no public comments.

3. Oath of Office for Newly-Appointed Board Member, Dr. Neil Vickers.

The Trustees expressed their delight in Dr. Neil Vickers' appointment to SLCMAD's Board of Directors; his expertise will be a great addition and will offer perspective from a scientific point of view. CFO Fairbanks, acting as the District Clerk and a Notary Public, administered the Oath of Office to Dr. Vickers. He pledged to support, obey, and defend the Constitution of the United States and the Utah State Constitution, and he swore to discharge the duties of his office with fidelity.

4. Approval of the Minutes from the 18 July 2019 Monthly Board Meeting:

A copy of the pending minutes had been distributed to the Board Members for review prior to the meeting, and no modifications were necessary. Trustee Christensen made a motion to approve the 18 July 2019 Board Meeting Minutes; Trustee Vickers seconded the motion, and it passed unanimously.

5. Presentation of the July 2019 Financial Statements & Approval of Bills for Payment:

The Trustees had received copies of July's Financial Statements prior to the Board Meeting. CFO Fairbanks reviewed the Financial Statements with the Board; all expenditures were presented, with special attention being paid to out-of-the-ordinary expenditures and payments in excess of \$1,000. Copies of the balance sheets, the credit card receipts for the credit card statements having a balance over \$1,000, and the General Fund's reconciled bank statement were also circulated. Trustee Liddle made a motion to adopt the July 2019 Financial Statements and to approve July's bills for payment. This motion carried with all in favor after being seconded by Trustee Christensen.

6. Update on Prison Relations and Inland Port:

Executive Director Faraji expressed appreciation for the work Assistant Director White, IT Specialist Dewsnap, and Biologist Reissen have undergone to compile the weekly reports on surveillance and treatment data for the 300 acres that the prison is occupying. The District has received a signed Memorandum of Understanding from the Division of Facilities Construction and Management. He turned the Board's attention to the Utah State Prison Estimated Annual Tax Costs for Mosquito Abatement spreadsheet he had included in the Board Packet. Conducting extra surveillance and compiling data weekly have occupied valuable resources that have been needed elsewhere. In an effort to resolve this issue, Executive Director Faraji, upon direction from Trustee Christensen, decided to look at the District's tax burden on other relatively-similar properties located near the prison. He worked closely with the Salt Lake County Assessor's office to obtain more information, and he presented his results to the Board. By taking an average of the two most comparable facilities, UPS and the Amazon Distribution Warehouse, he estimated the annual property tax to be approximately \$19,000, which would fluctuate in the future, based on the certified tax rate. He felt that the Administrative Services and the Department of Corrections would find this amount to be quite justified, and he wanted to hear the Board's opinion. Trustee Christen recommended basing the prison's cost on the Consumer Price Index instead. After further discussion, the Board felt comfortable with this methodology and recommended presenting Administration Services with this new approach.

7. Update on New Facility Construction and Grand Opening:

Last month, Trustee Liddle had wondered if some of the savings that Construction Control Corporation had facilitated could be quantified. This question was presented to CCC, and Executive Director Faraji distributed their response. To date, CCC has saved the District \$156,254.78 in change orders through scope verification, contractor negotiation, and appropriate recommendations; this amounts to 11% of the total change order amount for the project. They had also responded that they were instrumental in the competitive bidding process of the general contractor, which amounted to a \$1,139,000 savings from the original construction budget and a \$637,000 savings from the next lowest bidder.

Executive Director Faraji discussed a few complications that have occurred on the job site recently. Most of the buildings are completed; however, the fish hatchery's windows will be delivered next week, and the administration building and the dormitory still need some small items to be completed or rectified. The certificate of occupancy should be issued soon.

Different grand opening options were discussed, and it was finally decided to have a smaller event involving construction personnel, other mosquito districts, community members, and interested civic and political persons.

8. Report on Attended & Reminder/Approval of Upcoming Training/Meetings:

- **DSLASA, 12 September 2019, Ogden, UT**

September's meeting will be a good meeting for Trustee Vickers to attend, for it will be held at the hangar. He will be able to meet the DSLASA Board Members and to see the aerial facility firsthand. The meeting will be held at 5:00 pm on 12 September 2019 at the DSLASA Hangar in Ogden-Hinckley Airport (3909 Airport Road, Ogden, UT 84405).

- **Society for Vector Ecology (SOVE), 22-26 September 2019, Puerto Rico**

Both Executive Director Faraji and Assistant Director White have been members of the Society for Vector Ecology for a while, and they have been invited to participate in this year's conference. Assistant Director White is doing a poster, and Executive Director Faraji is presenting a talk. This conference is an important opportunity to share ideas and innovations with other scientists and vector control specialists from national and international organizations. They will also be able to tour the CDC's Dengue Branch and newly-created Vector Control Unit.

- **UMAA, 13-15 October 2019, Ruby's Inn, Bryce, UT**

UMAA's Annual Meeting will be held at Ruby's Inn this year. State-required annual trustee training will be provided at this conference, and all of the Trustees were encouraged to attend. Carpooling will be available, if anyone is interested.

9. Executive Director's Report:

Executive Director Faraji updated the Board on a few items, including: (1) The DSLASA hangar experienced a minor Dibrom spill when VDCI was loading their plane to conduct aerial spraying for another district. Remediations have been handled, and EPA and the airport appear to be happy so far with the cleanup. The stipulation that ONLY pesticides for the SLCMAD or MAD-Davis may be stored and loaded on DSLASA property has been re-established; VDCI has been asked to set up an additional pumping system in order to service the other mosquito districts. (2) We are slowly losing our summer workforce as several employees are returning to school. We will be able to retain a few workers to assist with end of year vector surveillance/control, cleaning our current facility, and moving into our new buildings. (3) We recently had a few mishaps: one employee on the tree-hole team was attacked (actually a ¼" scratch) by a squirrel. (4) Another seasonal employee flipped an ATV, cut his face, received several bruises, and was taken to the emergency room. We were proud of the professional manner in which his partner soothed and administered first aid. We took the employee to the Lakeview Hospital, and he had no serious injuries. However, the cosmetic surgeon referred him to an ocular specialist because his lacerations were close to his eye. (5) We received a phone call from a SLC Police Sargent inquiring about one of our traps that had been rigged to appear like a bomb by adding wiring, a computer part, a can of Fix-A-Flat, and other paraphernalia. After x-raying and verifying that the contents of the abandoned trap did not resemble one of our mosquito traps, the abandoned trap was blown up by the City's robot. This event provided some excitement for the FBI, Police Force, Firemen, National Guard, Bomb Squad, and SWAT Team. However, this has led to some recommendations and changes that we will adopt in regards to labeling and security. We will apply a large identification sticker onto each trap rather than the small sticker that we used previously, and we are also looking into locking the traps down more securely. (6) We are beginning to have more West Nile virus positive pools. SLC is currently under the average for both abundance and virus activity, but the presence of the virus is growing steadily. One human case has been reported in Magna. (7) The rabbit study for the CDC is still ongoing, but only four ticks have been found so far. (8) The District will be hosting the Assistant Director from the Cayman Islands Mosquito Control Unit during the first two weeks of September. He will be learning about our mosquito control operations. We have recommended that he make local hotel arrangements; however, if our dormitory at the new site is ready by then, we will house him at that location.

10. Probable Agenda Items for 19 September 2019 Monthly Board Meeting, 12:30 p.m.:

- Grand Opening Updates
- Prison and Inland Port Updates
- Executive Director's Report

11. Adjournment:

Trustees Liddle and Vickers made and seconded a motion to adjourn the meeting at 1:51 p.m. A boxed lunch will be available before the 19 September 2019 regular monthly board meeting, which will begin at 12:30 p.m.



Ary Paraji, Executive Director

Date

19 SEPT 19



Dagmar Vitek, Chair 2019

Date

9-19-19